



sheherself@aminah.com.au



(310) 929-5315



Los Angeles (Australian Green Card holder - do not require sponsorship)

AMINAH HUGHES

Writer's Assistant

A well-travelled individual. A writer, director and crew member with experience in the entertainment industry, legal field, education and government. Mature outlook, flexible, a team player who is able to work independently. A strong work ethic and a keen eye for detail. Able to follow instructions; can take the initiative when required. Has worked alongside Directors, Executive Producers, Lawyers, and State and Federal Police. Has scheduled film shoots, written articles, witness statements and edited a Parliamentary Report. Reliable, hardworking professional. Loves a good laugh. Eager to learn.

SKILLS

Time Management & Task Prioritization

Schedule Management

Excellent Verbal & Written Communication

Writing Copy, Editing & Proofreading

Website CMS & Social Media Content

Script Reading & Coverage

Screenwriting

Cast & Crew Liaison

Shot Listing & Shoot Scheduling

Database Management

Photo & Video Editing

Sound Post Production

Handling Heavy Call Volume

MS Office Proficiency

Public Speaking & Workshop Facilitation

Confidentiality & Discretion

ORGANIZATIONS

Australian Directors' Guild

Women in Film & TV

Australians in Film LA

Phonographic Performance Company of Australia

Australasian Performing Right Association

Golden Key International Honor Society

RELEVANT EXPERIENCE

Writer's Assistant to Novelist, PhD Candidate, MBA Candidate

2013 & 2007

Research Assistant and personal driver to Australian novelist during her MBA candidacy research trip in Ireland (2007) and her PhD candidacy research trip in USA (2013)

Research Assistant / Writer / Administrator

Various Agencies

Employed for twenty years in administrative and research positions in government, legal and education fields.

Highlights include: **Research Assistant**, Department of Justice: Crime Prevention Unit; **Writer of Witness Statements / Investigations Assistant**, Australian Securities and Investments Commission (working alongside State and Federal Police); **Editor, Parliamentary Report**, WA Ombudsman; **Legal Assistant** (collating discoverable documents for court proceedings), Private Law Firm; **Assistant Librarian**, Law Library of the Supreme Court of Western Australia; **Acting Registrar**, Office of the Appeals Convenor; **Administrative Assistant**, Department of Fire and Emergency Services; **Executive Officer**, Department of Environment and Conservation; and **Administrative Officer**, Education Department of Western Australia.

Script Supervisor

Sept 2021 - current

Vivi-Q Teleprompting

Productions include the KIA National Dealer Meeting, Las Vegas, for Martin Brinkerhoff Associates, Inc.

Freelance Producer/Director/Audio Engineer/Audio Post

July 2021 - current

Deyan Audio, Los Angeles and Audivita, Albuquerque, NM

Projects include Audiobook and Newscast recordings for HarperCollins, Apple News, Scholastic, Recorded Books and various European publishers.

International Correspondent/Arts Journalist

Aug 2020 - Aug 2021

Around the Sound Magazine

Aust

Liaison with local and international artists, managers, and arts practitioners in music, film and comedy; Conducting phone and video interviews; Writing articles, interviews and reviews for publication; Recording & editing voice overs for events promotion

Highlight: 7th Most Read Article in Around the Sound Magazine 2020 - "Poetry and Poise: The Eclectic New Offering from Elvis Costello"

Executive Producer/Presenter/Audio Engineer/Audio Post

Nov 2020 - current

The Lounge with Aminah Hughes (vodcast),

Australia / Los Angeles

Conducting interviews with creatives in the Film, Music and Comedy industries.

Published in Around the Sound Magazine and on iHeartRadio, YouTube, Apple Podcasts, Spotify, Deezer, Twitch, Periscope, Facebook & Castbox

Director and Founder

2013- Current

Blue Wolf Records

Aust

Managing all elements of label operation & synchronization; Negotiated worldwide distribution deal with MGM

Highlights: Two wins and a nomination at the Independent Music Awards, New York, (Best Director, Short Form Music Video/Best Song/Best Song) and a Best Song nomination at the Berlin Motion Picture Festival

CO CURRICULAR ACTIVITIES

Music, Film, Photography, Writing, Reading, Travel, Beach.

WORKING KNOWLEDGE OF THE FILM & TELEVISION INDUSTRIES

I have experience working in the film and television industries across various aspects of pre-production, production and post-production. This has provided me with a unique skill set in the areas of:

- working closely with above-the-line practitioners;
- cast and crew liaison;
- time management and task prioritization;
- video and sound post;
- scheduling shoots & preparing shot lists; and
- understanding the demands and requirements of production, from inception to premiere.

Highlights include:

- **Additional AD**, Superman Returns (*Warner Bros. Legendary Pictures, Peters Entertainment, Bad Hat Harry Productions, DC Comics, Red Sun Productions*);
- **Additional AD**, Farscape: The Peacekeeper Wars (*Farscape Mini-Series Productions*);
- **1st AD** on a range of feature, short, music video & TVC productions;
- **Best Director, Short Form Music Video, Independent Music Awards, New York**, I Need to Learn (also screened at multiple international festivals); and
- **Co-Editor**, Blue Wooden Boat (music video, screened at multiple international festivals).

EDUCATION AND TRAINING

Bachelor of Arts (English)	Film Direction (major); Creative Writing (minor)	Curtin University of Technology Western Australia	<i>Graduated with Distinction</i>	<i>1999-2001</i>
Mentorship	Screenwriting, Directing, Acting	WIFT Australia MentorHer Programme	Mentor: Warren Coleman	<i>2020</i>
Short Course	Screen Acting	AMA Actors Studio	Instructor: Jeremy Levi	<i>2019</i>
Workshop	On Set Intimacy for Directors	Screenwest	Instructor: Annie Murtagh-Monks	<i>2019</i>
Mentorship	Screenwriting	WIFT Australia MentorHer Programme	Mentor: Barbara Connell	<i>2018</i>
Short Course	Acting for Film	Acting Classes in Perth	Instructor: Loren Johnson	<i>2018</i>

AWARDS & NOMINATIONS

THE INSIDE OF A SHELL (Feature Screenplay): QUARTER-FINALIST – The Script Lab Free Screenplay Contest 2021

THE RUBICON (Short Screenplay): WINNER – Manchester Lift-Off Film Festival 2021; WINNER – Melbourne Lift-Off Film Festival 2020; WINNER – ScreenCraft Short Screenplay Contest 2018; WINNER – Filmmatic Short Screenplay Awards 2019; SEMI-FINALIST – Austin Film Festival Short Screenplay Competition 2019; SEMI-FINALIST – Cinequest Screenwriting Competition 2020; FINALIST – Katra Film Series, NY, 2019; FINALIST – Los Angeles International Screenplay Awards 2019; FINALIST – Hollywood Screenplay Contest 2019; Official Selection – Florence Film Awards 2019; Official Selection – Rome Prisma Independent Film Awards 2019

THE YARD (Short Screenplay): FINALIST – California Women’s Film Festival 2020; SEMI-FINALIST – ScreenCraft Short Screenplay Contest 2020; SEMI-FINALIST – Filmmatic Short Screenplay Awards 2020

Best Director, Short Form Music Video	Independent Music Awards, New York	“I Need to Learn”	Win	<i>2020</i>
Best Video	Revelation: Perth International Film Festival	“Naf Naf”	Win	<i>2019</i>
Best Music Video	International Songwriting Competition, Nashville	“Blue Wooden Boat”	Semi-Finalist	<i>2018</i>
Best Song	Berlin Motion Picture Festival	“Tell Me It’s Over”	Nomination	<i>2019</i>
Music Video	Los Angeles Lift-Off Film Festival	“Tell Me It’s Over” / “I Need to Learn” / “Blue Wooden Boat”	Official Selection	<i>2021</i>
Music Video	New York Lift-Off Film Festival	“Tell Me It’s Over” / “I Need to Learn” / “Blue Wooden Boat”	Official Selection	<i>2021</i>
Music Video	Tokyo Lift-Off Film Festival	“Tell Me It’s Over” / “I Need to Learn” / “Blue Wooden Boat”	Official Selection	<i>2021</i>
Music Video	Manchester Lift-Off Film Festival	“Tell Me It’s Over” / “I Need to Learn” / “Blue Wooden Boat”	Official Selection	<i>2021</i>
Music Video	European Cinefest Golden Nika, Prague	“I Need to Learn”	Official Selection	<i>2021</i>
Music Video	Berlin Lift-Off Film Festival	“Blue Wooden Boat”	Official Selection	<i>2021</i>
Music Video	Melbourne Lift-Off Film Festival	“Tell Me It’s Over” / “I Need to Learn” / “Blue Wooden Boat”	Official Selection	<i>2020</i>
Music Video	Revelation: Perth International Film Festival	“I Need to Learn”	Official Selection	<i>2019</i>
Music Video	WAMFest Mini Music Video Festival	“I Need to Learn” / “Naf Naf”	Official Selection	<i>2019</i>
Music Video	WA Unlocked Film Festival	“Blue Wooden Boat”	Official Selection	<i>2019</i>